



# PETROGLYPH PARK FESTIVAL

## November 4-5, 2017

### VENDOR APPLICATION

**NEW 2017 FESTIVAL HOURS! Saturday 11/4/17 12noon-8pm • Sunday 11/5/17 12noon-5pm**

#### VENDOR INFORMATION

Business Name:	
Contact Person:	
Address:	
City, State, Zip:	
Business Phone:	Cell Phone:
Email:	
Website:	

#### BOOTH SPECIFICATION AND FEES

Space Reservation	Booth Size	Fee Per Event	Subtotals
Food Vendor	10 x 30	\$350	
Food Vendor	10 x 20	\$300	
Food Vendor	10 x 10	\$250	
Non-Food Vendor	10 x 30	\$300	
Non-Food Vendor	10 x 20	\$200	
Non-Food Vendor	10 x 10	\$150	
<b>NO ELECTRICITY AVAILABLE</b>		<b>TOTAL FEES</b>	

Method of Payment: <input type="checkbox"/> Cash <input type="checkbox"/> Check (Payable to Petroglyph Education Foundation) <input type="checkbox"/> Visa/Mastercard			
Print Cardholder Name:		Signature:	
Card Number:		Exp Date:	CVN Code:
For Office Use Only: Project Code: RPF 17 105-2550-643.10-00	Date Processed:		Staff Initials:

Internal Use Only:
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**IMPORTANT:** The City of Ridgecrest is assuming the cost of liability insurance for the Petroglyph Festival on Saturday, November 4th & Sunday, November 5th ONLY. The City of Ridgecrest is also waiving the cost of permitting for the days of the event ONLY.

\*All vendors must have "Seller's Permit" on Display or on their person for resale purposes.



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#### DECLARATION OF SERVICE OR PRODUCT

Product

Service

Other

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Describe product, service or other:

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Please attach a photo of product(s) being sold.

# PETROGLYPH PARK VENDOR INFORMATION AND PARTICIPATION REGULATIONS

**Vendor check-in** will begin on **Friday November 3, 2017** starting at **9:00 am - 7:00 pm** at the Ridgecrest Visitor Center, 643 N. China Lake Blvd., On **Saturday, November 4, 2017**, Petroglyph Festival day, **check-in starts at 8:00 am** at the corner of French St. and Las Flores Ave. All Food Vendors must have their booth ready for inspection by the Health Department and all Non-Food Vendors inspection by the Ridgecrest Petroglyph Festival organizing committee by 11:30 am. The festival opens to the public at 12noon.

Pick-ups and cars only will be allowed on the Petroglyph Festival grounds from 8am-10am. No commercial trucks will be allowed.

**Re-stocking Booths:** Vendors may hand-truck additional items throughout the day but no cars and/or commercial vehicles will be allowed to drive on the festival grounds between **12noon and 8pm** on Saturday November 4 and **12noon and 5pm** on Sunday November 5. Food vendors will be organized according to the needs of the Health Department and to have better access to entrance from parking area. This will allow easier transportation of food for vendors throughout the day.

**Festival Hours:** Saturday, November 4, 2017 from **12noon-8pm** and on Sunday, November 5, 2017 from **12noon-5pm**. All vendors are required to keep their booths open until the festival closes. Vehicles will not be allowed onto the festival grounds until patrons leave and the grounds are considered safe for vehicles. Security will be provided for all booth areas overnight. No striking of booths are necessary.

1. Basic space rental does NOT include electricity, canopies, chair or linens unless otherwise noted on completed contract.
2. Any heating equipment must be provided by the vendor in accordance to health and safety regulations established by Kern County.
3. Providing of tables and chairs are responsibility of vendor.
4. All booth tables must be covered. Linens cannot be rented through the Petroglyph Festival.
5. Participants provide any signage for all sales items, prices, etc.. No handwritten or hand painted signs will be allowed other than chalkboard signs.
6. No obscene or inappropriate items may be displayed or sold. The Petroglyph Festival organizing committee reserves the right to terminate sale of any product it deems inappropriate.
7. The Petroglyph Festival organizing committee has the exclusive right to sell Ridgecrest Petroglyph Festival logo merchandise. The logo has been copyrighted.
8. Participants may hand out material about their organization only within the confines of their booth space.
9. All back-stock of supplies and product should be stored out of sight in the booth space.
10. Participants are solely responsible for merchandise, exhibits and other equipment and agree to hold harmless and indemnify the Petroglyph Festival sponsors, event proprietors and its associates, and Petroglyph Festival volunteers for anything lost, stolen or damaged.
11. Participants agree to hold harmless and indemnify the Petroglyph Festival sponsors, the City of Ridgecrest, County of Kern, Ridgecrest Area Convention and Visitors Bureau and its contractors, associates, and Petroglyph Festival volunteers against all liability, loss, damages, claims expenses (including attorney fees) arising out of any injury to persons in or around participant booths/areas.
12. Participants are solely responsible for product liability and accurate representation of any products offered for sale.
13. Participants are responsible for the disposal/removal of trash at conclusion of the Petroglyph Festival, including all boxes, packaging and recyclables.
14. Participants may not sublet their area. If sharing a space, the application must include sharing participant information.
15. **Cancellation:** Full payment of rental fees is required with an application. If participant cancels within 60 days of festival, on or after September 4, 2017, no rental fees will be refunded. Cancellation prior to September 4, 2017, will be rewarded half (1/2) of rental fees.
16. If weather, major disaster or other circumstances beyond the control of the sponsors/organizers causes the Petroglyph Festival cancellation, the participant waives any claims except for the return of rental fees.

I understand and agree to the above 2017 Ridgecrest Petroglyph Festival Participation Regulations and warrant that I am authorized to sign this application on behalf of the specified organization. Please sign, date and return application with fees. Send via email to: [vendor@rpfestival.com](mailto:vendor@rpfestival.com), or mail with payment to Petroglyph Education Foundation, 643 N. China Lake Blvd., Ste. C, Ridgecrest, CA 93555.

Signature

Print Name

Company

Date